

When to Complete a Transition of Care (TOC) Form

If any of the following scenarios pertain to you and/or your family's health, please complete a Transition of Care form. Send the completed form to the GHC-SCW Care Management Department, 1265 John Q Hammons Drive, Madison, WI 53717; fax completed form to (608)733-6316; or upload completed form to <https://www.ghcscw.com/health-insurance/transition-your-care>

1. You are currently under the **active** treatment of a specialist and have an appointment(s) already scheduled within the first 90 days of starting GHC-SCW insurance
 - Specialist examples: Cardiology, Neurology, Gastroenterology, Oncology, Mental health therapist/psychiatrist, Substance Use program, Rehabilitation therapy, etc.
 - Primary Care Provider does not qualify for Transition of Care
2. You will have surgery before your GHC-SCW start date and require a follow up to that surgery within the first 90 days of starting with GHC-SCW
3. You are scheduled for an eligible surgery, procedure, advanced imaging, or infusion within the first 90 days of starting with GHC-SCW
4. You are currently pregnant
5. You use durable medical equipment
6. You take prescribed medications

Please contact GHC-SCW Member Services Department at 608-828-4853 or 800-605-4327 with any questions regarding plan providers, benefit coverage, location of clinics, copays, coinsurance, or covered services.

If you are under active treatment and would like assistance with the transition process, please call the GHC-SCW Care Management Department at 608-257-5294.