

**Prescription Drug Claim Form for
Direct Member Reimbursement**



Use this claim form to request reimbursement of covered expenses. Please check which reason applies.

- My primary coverage is with another insurance carrier (include copy of EOB or denial letter).
- I did not present my ID card at the time of purchase.
- I used a non-participating pharmacy (specify why).

Other: _____

INSTRUCTIONS: Please complete a separate form for each prescription. Include both the detailed pharmacy receipt AND to the proof-of-payment/cash register receipt. Submissions will not be returned, please keep a copy for your records. The pharmacy can provide you with the NPI numbers requested to identify the pharmacy and physician. **NOTE:** Use of a non-participating pharmacy may result in reimbursement of the usual approved cost, which may be less than you were charged.

PART ONE- MEMBER INFO

| | |
|--------------|----------------|
| First Name | Last Name |
| GHC member # | Signature/Date |

PART TWO- PHARMACY INFO (pharmacy name & address, or NPI number, if not legible on receipt)

| | |
|----------------|-----------|
| Name | Address |
| City | State/Zip |
| Pharmacy NPI # | |

PART THREE- PRESCRIPTION INFO (Information legible on the receipt does not need to be written in)

| | |
|----------------|--|
| Date filled | Drug name |
| Rx Number | NDC # |
| Quantity | Days Supply |
| Physician name | Physician NPI # |
| Rx price | If applicable, amount Paid by primary insurance |
| | Diagnosis: |

Mail the completed form and receipts to:

GHC-SCW Pharmacy Admin
P.O. Box 44971
Madison, WI 53744-4971

Or

Fax the completed form and receipts to:

GHC-SCW Pharmacy Admin
(608) 828-4810